

**Town of Buffalo**  
**July 12, 2004**

Meeting was called to order by Gene Mucciolo, chairman. The Pledge of Allegiance followed.

Minutes were read from the June meeting. Motion by Jan Banicki (seconded by Gene Mucciolo) to accept minutes with the change of the next meeting date to August 16, 2004.

Treasurer's report was given. Motion by Phyllis Farrell (seconded by Jan Banicki) to accept the report as presented.

**Assessor Bids:** It was discussed to go out for bid for the Assessor's job. Town Clerk will draft the ad and get it to the Town Chairman for approval to go into the August issue of the WTA Magazine. Town Chairman will call the current assessor to let her know and that she is welcome to submit a bid. Bids will be open at the September 13, 2004 meeting. Top candidates will be interviewed at the October 11, 2004 meeting and then the board will make its decision.

**Highway Update:** Town Chairman said that the county did all of the work we requested them to do and that they came in under budget. They decided to fix 15<sup>th</sup> off of Hwy 22 and between "B" since they had the left over money. Ron Sell stated that our top concern for next year should be 15<sup>th</sup> by CM to Buffalo Hills.

**Municipal Emergency Operations Plan:** Town Chairman will rough draft the plan for the board to review at the next meeting. Town Clerk will work with the election officials to create a list of those who may need immediate assistance in case of a disaster.

**Citizen and Board Concerns:**

- **Past Due Fire Bills:** Information was given to Town Chairman on past due fire bills. He will try to contact those and see if he can get a response.
- **Recycling Contract:** Town Clerk was notified with this month's bill that Mark Cupery will no longer be in the Recycling business. We will need to find a new company to start as of September 1. Town Clerk will contact the County to see who else is used in the County.
- **Land Use Committee:** Town Chairman was asking who is supposed to take the minutes at the meetings. He will ask a committee member to take them.

**Vouchers:** Vouchers were presented and a motion was made by Phyllis Farrell (seconded by Jan Banicki) to pay said vouchers.

Business Concluded. Motion to adjourn by Phyllis Farrell (seconded by Jan Banicki). Motion carried.

**Next meetings:**

Monday, September 13, 2004 at 7 p.m. – Town Board Meeting

Tuesday, September 14, 2004 – Elections

Saturday, October 16, 2004 – Large Item Pick-up

Submitted by Rebecca Kearns, Town Clerk