

**ANNUAL BOARD MEETING**  
**Town of Buffalo**  
**April 12, 2011**

Present: Fred Wollenburg, Jean Rataczak, Jan Banicki, Mary-Anne Raab, Donna Seddon  
Others: David Rieckmann, Charles Church, David Seddon, Joel Burbach, David Larkin(arrived late), Karen Wollenburg( arrives late)  
Guest Speaker—Marty Havlovic

Meeting Called to Order

Open Meeting Requirements Explained

Selection of meeting chairperson and clerk

The WTA states that the Town Chairman will be the chairman of this meeting. Fred Wollenburg, second by Mary-Anne Raab, made a motion to select Donna Seddon to clerk the meeting. Motion carried. Yes – 9; No – 0.

Pledge of Allegiance

Approve Agenda

David Rieckmann, seconded by Jan Banicki, made a motion to approve the agenda. Motion carried. Yes – 9; No – 0.

Minutes of 2010 Annual Meeting

Mary-Anne Raab, seconded by Jan Banicki, made a motion to approve the minutes as read. Motion carried. Yes – 9; No – 0.

Guests:

- A. Marty Havlovic, Community Resource & Economic Development Educator, addressed the audience. He explained about the TriCounty Economic Development Region that includes Marquette, Green Lake, and Waushara counties; how the room tax is used for grants; how money is spent for economic development; and talked about Muir Park's Capstone Project or revitalization project.

Town Reports

- A. 2010 Financial Report – Jean Rataczak gave the 2010 Cash Basis Report and Donna Seddon gave the 2010 Annual Report Statement and explanation. Our cash basis is healthy. Discussion followed. Jan Banicki, seconded by Mary-Anne Raab, made a motion to accept the Annual Report. Motion carried. Yes – 11; No – 0. David Rieckmann, second by Karen Wollenburg, made a motion to rename our CD funds to Funds I and II to comply with the Department of Revenue rules. Motion carried. Yes – 11; No – 0.
- B. Fire District Budget – We have not received any projections yet.

- C. Recycling and Garbage – The Recycling Center took in \$8,480 this year and spent \$8650.47 in services and wages. Our loss was \$170.47. We received a grant of \$4,415.00 this year and it will be the last grant. Discussion followed on raising the bag fee to \$2. David Seddon, second by David Larkin, made a motion to increase the garbage bag fee to \$2 per bag. Motion carried. Yes – 10; No – 1.
- D. Ordinance Update – The Town is working on Town Zoning and it is almost complete. The Fee schedule will be reviewed later this year.
- E. Building Permits 2010 – Our building permit revenue was down from last year. It is suggested that we review the building permit forms and how they fit with our general zoning.

#### Board and Elector Topics

- A. The approved Highway Aid for 2011 is \$109,364.
- B. 2010 Highway Maintenance Budget -- \$121,098.
- C. 2011 Highway Maintenance Budget -- \$118,828. The Town Board will review the roads with the Highway Commissioner. Jan Banicki, second by Mary-Anne Raab, made a motion to add \$75,000 to the 2011 Highway Maintenance Budget. Motion carried. Yes – 9; No – 0; Abstain – 2. Mary-Anne Raab, second by Jan Banicki, made a motion to add \$55,673.26 to the general fund. Motion carried. Yes – 11; No – 0.
- D. Citizen input on roads and road maintenance. We have problems with truckers following the weight restrictions on 17<sup>th</sup> Road. 13<sup>th</sup> Road needs repair as well as many in the township. The road tour will decide which roads need 1<sup>st</sup> priority. Joel Burbach suggests a slow sign or speed limit before the Muir Park and after it because of the traffic in and out of the Park. The weed cutters were too aggressive last year and invasive species were spread. The County added gravel to the edges of the roads and then during the last storm, plowed it into the easement grass. In some places, the plows were so low that they removed the paint on the edges of the road.

#### Other 2010 Expenditure Items requiring citizen action

- A. Town Hall Well. Jean Rataczak will contact people for the well records. It is undecided if it should be upgraded or abandoned.
- B. Town Hall Repairs
  - 1. Cap chimney.
  - 2. Tuckpoint Bricks. Charles Church, second by Mary-Anne Raab, made a motion to bid out the chimney cap and tuckpoint bricks. Motion carried. Yes – 11; No – 0. David Seddon, second by Karen Wollenburg, made a motion to bid replacement of the soffits. Motion carried. Yes – 11; No – 0.
  - 3. Replace Door. The door needs the lock replaced and to be painted.
- C. 2010 & 2011 Summer Ball Team--\$1800. We did not receive an invoice or student registration sheets for 2010 and did not pay. No motion was made to pay for 2010 without the registration sheets. Charles Church, second by Fred Wollenburg, made a motion to pay the summer ball program up to \$65 per child and require a list of the children who attended the program. Motion carried. Yes – 11; No – 0.

Electoral Comments or Concerns

- A. Mileage Rate – David Rieckmann, seconded by Charles Church, made a motion to continue the mileage rate of \$.50/mile for the next 12 months. Motion carried. Yes–9; No–1; Abstained– 1.
- B. Dog Bites in Town – David Larkin explained the there is an increase of noncompliance of dog owners to acquire rabies shots for their dogs. His wife was bitten and it cost \$7000 for the rabies inoculations. Karen Wollenburg and David Larkin will work on free rabies clinics.
- C. Town of Buffalo Picnic. We will have the picnic date of 7/30/11 on the bottom of future agendas and on the website.

Set 2011 Annual Meeting Date

- A. Mary-Anne Raab, second by Fred Wollenburg, made a motion to have the 2011 Annual Meeting on April 10<sup>th</sup>, 2012 at 7 pm. Motion carried. Yes – 11; No – 0.

Business Concluded

Mary-Anne Raab, seconded by Charlie Church, made a motion to adjourn the meeting. Motion carried. Yes – 11; No – 0; Absent – 1. Meeting is adjourned at 9:24 pm..

Submitted by Donna Seddon, Town Clerk