

**Town Meeting
Town of Buffalo
February 9, 2015
7 p.m.**

The Chairman called the meeting to order with the Pledge of Allegiance.

Present: Jean Rataczak, Charles Corso, Mary-Anne Raab, Jan Banicki, Donna Seddon
Others: Charles Church, David Seddon, Roger Banicki, Laura Rygiewicz, Fred Wollenburg, Ryan McReath, David Rieckmann, John Goetz, David Larkin, Richard Rygiewicz, Pat Corso, Marianne Hanson, Paul Kearns, Roger N?, Margie Moll, Larry Moll, Margarete Worthington, Fredrika Paul, Peggy Wilson

Agenda

Mary-Anne Raab, second by Jan Banicki, made a motion to approve the agenda with a change to the correct the next Town Meeting date to March 9, 2015. Motion carried.

Minutes

Mary-Anne Raab, second by Jan Banicki, made a motion to approve the January 12, 2015 Town Caucus and Town Board Meeting minutes as read. Motion carried.

Finance Reports

Jean Rataczak gave the Treasurer's report.

Donna Seddon gave the December 2014 budget report and the January 2015 budget report. Donna Seddon has a payroll problem. She cannot pay Richard Rygiewicz for working at the Recycle Center on three Saturdays in January when Laura Rygiewicz was sick as he is not approved as an employee by the Town Board. Only an approved employee or a Town Board member can work the Recycle Center when Laura Rygiewicz is not available to work. If no one is available to work the Recycle Center, it will be closed. Ed Gawel is the only other Town Board approved employee. Discussion followed. Jan Banicki, second by Mary-Anne Raab, made a motion to let Laura Rygiewicz claim the three Saturdays that Richard Rygiewicz worked and pay her for the work. Motion carried.

Mary-Anne Raab, second by Jan Banicki, made a motion to accept the finance reports as read. Motion carried.

Review of Building Permits

Building permits were reviewed.

Update on 16th Road Bridge and Snow Removal on Bridge

The County has agreed to plow and sand the bridge with a small truck. Charles Church, Town Lawyer, sent a second letter to Union Pacific Railroad asking them to repair the bridge. He did not receive a response. He is asking the Town Board for permission to send a third letter to Union Pacific Railroad. Jan Banicki, second by Mary-Anne Raab, made a motion to approve the sending of a third letter to Union Pacific Railroad. Motion carried.

Update on Division of Permit Fees for Implement of Husbandry Laws Act 377 (IOH)

Charles Corso has received no answer concerning the request to the County for a 25% split of the permit fees.

Record Storage Options

Donna Seddon gave the Town Board a copy of the Wisconsin Municipal Records Retention Schedule. We must keep 7 years of accounts payable and accounts receivable. Meeting minutes and agendas must be kept permanently. She believes that she can shred one more year of records that are allowed and count how many boxes of records should be stored. Discussion was had as to storage options.

Town Road Easements

Shane Dedrick was requesting information on the right-of-way on Gem Avenue and 10th Road. The easements or right-of-way varies on all the town roads from 48'6" to 66'. Charles Corso will contact Shane Dedrick with the information he is requesting.

Joint Fire District Tanker Truck Refurbishment

Charles Corso is reporting that the Montello Joint Fire District has decided to refurbish the tanker truck for \$114,078. The next meeting will decide if the towns will pay for it by fifths or by equalized property value.

Town Hall Air Quality

Charles Corso contacted Environmental Management Consulting, Inc. concerning the Town's air quality. They were the contractors that inspected and eliminated our mold problem several years ago. They said we are doing everything right to prevent mold and could only suggest changing to central air conditioning to reduce humidity in the summer. We currently use a dehumidifier and a window air conditioner. A mold inspection would cost about \$400.00. Charles Corso suggests that we use that money for fixing up the Town Hall with paint, caulking of the windows, and repairing the eaves.

Request to Advertise for Part Time Recycle Center Attendants

Jan Banicki, second by Mary-Anne Raab, made a motion to advertise for applicants for the Recycle Center Attendants. Motion carried.

Correspondence

The correspondence was reviewed. The Register of Deeds is requesting a list of Cemetery Sextons from the Town.

Citizen and Board Concerns

- A. Charles Corso stated that we will have the estimate for the brushing for the March meeting.
- B. Laura Rygiewicz asked when the Town will be requesting brushing bids. They will be requested every three years or in 2016.
- C. David Larkin has collected \$240.00 in donations to help pay for the damaged signs on 17th Road east of Highway 22.
- D. David Rieckmann would like to thank everyone who donated to help pay for the damaged signs.
- E. Fredrika Paul asked for an audit of the Town books since Donna Seddon is leaving.
- F. Margarete Worthington explained that the clerk and the treasurer audit the books as separation of their duties. A separate audit would cost about \$5000.

Review and Approve Vouchers

The vouchers for December, 2014 and January, 2015 were presented and discussed. Mary-Anne Raab, second by Jan Banicki, made a motion to approve payment of all the vouchers. Motion carried.

Affirm Meeting Dates

The next Town Board Meeting is March 9, 2015 at 7 p.m.

Land Use Planning Committee Meeting is March 19, 2015 at 7 p.m.

Business Concluded

Mary-Anne Raab, second by Jan Banicki, made a motion to adjourn the meeting. Motion carried. Meeting adjourned at 8:06 p.m.

Submitted by Donna Seddon, Town Clerk